

**Minutes of the Raleigh Charter High School
Board of Directors Meeting
29 September 2025**

The Raleigh Charter High School Board of Directors meeting began at 5:33 p.m. and was conducted in virtual meeting format. Meeting notice was made on the School Main Calendar posted on the publicly accessible School website (www.raleighcharter.org).

Those in attendance and constituting a quorum were:

Members: Jameson Marks (Chair), Lisa Huddleston, Rob Fenoglio, Neill Robson, Alex Karsten, Jonathan Green, Catherine Finch, Jessica McDonald, Dwight Thompson, Hannah Page, Amy Marschall, and Alex Flynn

Absent: Sandra Headen

Guests: David Ennis, Shayne Klein, Caio Setubal, and Amy Koch

Except where noted below, the meeting followed the Agenda, which was distributed at the meeting, a copy of which is attached to these Minutes.

Welcome: Chair J. Marks welcomed the members and guests attending the meeting.

Minutes of the 25 August 2025 Meeting of the Board: The Board reviewed the draft minutes of the 25 August 2025 meeting of the Board. Upon proper motion by N. Robson and second by A. Marschall, the Board unanimously approved the minutes of the 25 August 2025 meeting of the Board as written.

Finance: J. Green was recognized to present an update from the Finance Committee. He displayed the 2025-2026 RCHS Budget as approved and noted that there are a few minor changes to expected expenses for the school year. These include an increase in costs of utilities and building maintenance. He reported that the expected disbursement of funds from the State has been received, and the Wake County funding is expected soon. Upon receipt of the funds, the educational facilities bond will be retired as soon as possible.

Development: J. McDonald was recognized to present an update on fundraising efforts. She reported that both the Phoenix Fund and the Foundation Fund were very successful last year. In light of that, the Development Committee has asked members of the Committee and the Board to make phone calls to donors in gratitude for their gifts and to encourage future giving. If any Board member would like to serve on the Development Committee, they would be welcome to do so. She also reported on the matching gifts opportunity for gifts to the Foundation Fund — gifts of \$10,000 or more will be matched by a generous donor. Board members are reminded to

kindly make their donations to the Phoenix Fund and/or the Foundation Fund by 31 October 2025.

J. Marks echoed the invitation for Board members to participate on the Development Committee, as well as Nominations and Strategic Planning. He also mentioned the opportunity to think about other members of our community who might be willing to serve and send their names to J. Marks for consideration.

Phoenix Parents: A. Flynn provided an update on Phoenix Parents activities. She noted that Phoenix Parents helped organize and provide food for Flex Day lunches for drivers and teachers. She reported that the Parent Social Event held in September was successful and another event will be planned for the Spring semester. Phoenix Parents will be supporting upcoming grade-level parent events planned for this fall.

Principal's Report: L. Huddleston was recognized to provide the Principal's Report. She distributed and led the Board in a discussion of the Principal's Report handout.

One item of note is the updated enrollment chart included in the report. It has been corrected from the August report to accurately reflect the school's enrollment data.

She also reported on some of the data regarding racial and ethnic diversity at the school. D. Thompson asked if a report could be generated to show where students live, and L. Huddleston said she could gather that data and report on it in a future meeting.

R. Fenoglio asked when data from PSAT testing from Spring 2025 would be reported, and L. Huddleston said it should be coming out in October. She will report on results when available.

In matters of compliance, L. Huddleston asked the Board to approve the Faculty and Student Handbooks.

On proper motion by A. Karsten and second by N. Robson the Board unanimously voted to approve the Faculty Handbook.

On proper motion by J. McDonald and second by R. Fenoglio the Board unanimously voted to approve the Student Handbook.

A copy of the Principal's Report handout as presented at the meeting is attached to these Minutes.

Reminders: Board members are asked to complete the Conflict of Interest document and the official Board Roster. J. Marks reiterated the desire to have 100% Board participation in donations to the Phoenix Fund and/or Foundation Fund by the end of October.

Dates for upcoming meetings: Meeting dates will be posted on the School Calendar and are included on the attached Agenda. Next meeting will be 27 October 2025.

Adjourn: On proper motion by A. Karsten and second by J. McDonald the Board unanimously voted to adjourn at 6:03pm.

Respectfully submitted by Catherine Finch, Secretary.

Raleigh Charter High School Board of Directors' Meeting September 29, 2025, 5:30 pm Agenda

1. Call to Order and Welcome
2. Approval of August 25, 2025, Meeting Minutes
3. Finance Committee Update
4. Development Report
5. Phoenix Parents
6. Principal's Report
 - a. Handbook policy
7. Reminders
 - a. Conflict of Interest Policy
 - b. Phoenix/Foundation Fund Contributions
 - c. Committee Participation: Finance, Development, Nominations
8. Additional Business? Public Comment?
9. Closed Session
10. 2025-2026 Meetings
 - a. 10/27/25
 - b. 11/17/25 12/8/25
 - c. 1/26/26
 - d. 2/23/26
 - e. 3/23/26
 - f. 4/20/26*
 - g. 5/18/26
 - h. 6/22/26
11. Adjourn

<i>RCHS Budget - 2025-26</i>	<i>Final 2024-25</i>	<i>Approved 2025-26</i>	<i>Proposed 2025-26</i>
ADM - State	560	560	555
ADM - Local	551	560	555
Funding per ADM - State Funding	6,644	6,557	6,616
Funding per ADM - County Funding	3,946	3,893	3,929
ADM - EC	20	18	20
Funding per EC ADM - State Funding	5,283	5,870	5,283
State Funds	3,676,268	3,676,268	3,676,268
State EC Funds	105,665	105,665	105,665
NCVPS Reduction	(4,616)	(4,616)	(4,616)
State Funds - F&F	-	-	-
State Funds - Gaming	-	-	-
State Bonuses	48,819	-	-
Total State Funds	3,826,136	3,777,317	3,777,317
Wake County	2,068,604	2,068,604	2,068,604
Johnston County	11,632	13,632	13,632
Durham County	48,600	52,513	52,513
Chatham County	16,283	16,283	16,283
Lee County	1,212	1,212	1,212
Chapel Hill/Carrboro	26,820	26,820	26,820
Harnett	1,221	1,276	1,276
Total County Funds	2,174,372	2,180,340	2,180,340
Federal Funds - PRC 060	87,535	65,000	75,000
Total Federal Funds	87,535	65,000	75,000
Sport Donations	20,880	30,000	30,000
Educational Programs	23,987	40,000	40,000
Phoenix Fund	265,000	250,000	250,000
Development and Donations	309,867	320,000	320,000
7th Period Class	12,000	13,200	13,200
Gate Receipts	8,009	9,000	9,000
Interest Income	23,000	15,000	10,000
Testing	16,925	15,000	15,000
Parking	22,180	23,000	23,000
Miscellaneous	13,000	-	-
Total Other Funds	95,114	75,200	70,200
Total Revenue	6,493,025	6,417,857	6,422,857

<i>RCHS Budget - 2025-26</i>	<i>Final 2024-25</i>	<i>Approved 2025-26</i>	<i>Proposed 2025-26</i>
Rent	798,600	798,600	798,600
Utilities	103,000	103,000	108,000
Maintenance & Repair	155,000	160,000	200,000
Miscellaneous	-	-	-
Total Facilities	1,056,600	1,061,600	1,106,600
Salaries	3,905,785	4,159,661	4,159,661
Substitutes	75,000	70,000	70,000
State and Fed Bonuses	48,819	-	-
Employee Bonuses	516,400	-	-
Personal Leave	58,000	55,000	55,000
Health Insurance	400,697	406,137	406,137
Retirement (6.0% of salaries)	219,310	249,580	249,580
Payroll Taxes (7.70%)	348,472	341,092	341,092
Flexible Spending Account	9,750	10,000	10,000
Disability Insurance	14,750	15,000	17,100
Workers Comp Insurance	19,259	20,000	21,000
Miscellaneous	-	-	-
Total Personnel	5,616,242	5,326,469	5,329,569
Academic Departments	72,500	90,000	90,000
Educational Programs	43,000	50,000	50,000
Testing	16,000	15,000	15,000
Miscellaneous	-	-	-
Total Instructional	131,500	155,000	155,000
Office and Administration	125,000	135,000	135,000
Technology	65,000	85,000	85,000
Sports (incl. coaching salaries)	89,000	90,000	90,000
Legal & Consulting	22,000	26,000	26,000
Development	15,000	11,000	11,000
Admissions	600	1,000	1,000
College Counseling	1,500	2,500	2,500
Graduation	15,000	15,000	15,000
Student Services	34,000	30,000	30,000
Board of Directors	117	500	500
Miscellaneous	-	-	-
Total Support	367,217	396,000	396,000
Total Expenses	7,171,559	6,939,069	6,987,169
Operating Reserve	(678,534)	(521,212)	(564,312)
Transfer from / to Foundation	700,000	550,000	565,000
School Fiscal Year Reserve	21,466	28,788	688

<i>Foundation Budget - 2025-26</i>	<i>Final 2024-25</i>	<i>Approved 2025-26</i>	<i>Proposed 2025-26</i>
Donations - Annual	3,369	1,000	1,000
Donations - Foundation Fund (Received)	460,000	500,000	400,000
Interest Income	70,000	10,000	12,500
Interest Rate Cap	51,500	30,000	15,000
Rental Income - RCHS	798,600	798,600	798,600
Miscellaneous Income	-	-	-
Total Revenue	1,383,469	1,339,600	1,227,100
Audit	7,500	8,000	8,000
Interest Expense	162,750	80,000	36,000
Bond Fee	1,500	1,500	1,500
Amortization Expense	250,601	250,601	250,601
Depreciation Expense	7,695	7,695	7,695
Transfer to RCHS	700,000	550,000	565,000
Miscellaneous Revenue	-	-	-
Total Expenses	1,130,046	897,796	868,796
Foundation Fiscal Year Reserve	253,423	441,804	358,304

<i>Debt Service Coverage Ratio</i>	2021-22	2022-23	2023-24	2024-25	2025-26
Clubs & Activities reserve	(1,000)	6,500	5,000	2,000	2,500
Raleigh Charter HS reserve	819	1,612	(442,848)	21,466	688
Foundation reserve	118,304	20,638	609,061	253,423	358,304
Plus: Board designated funds	100,000	100,000	100,000	100,000	100,000
Plus: capitalized items	15,000	30,000	55,000	8,000	10,000
Total reserve	233,123	158,750	326,213	384,889	471,492
Plus: depreciation	228,001	228,001	246,344	250,601	250,601
Plus: amortization	7,695	7,695	7,695	7,695	7,695
Plus: interest expense	80,000	165,000	192,000	162,750	36,000
Reserve + depreciation + amortization + interest	548,819	559,446	772,252	805,935	765,788
Total principal and interest expense	417,302	502,302	529,302	562,548	435,798
Debt Service Coverage Ratio	1.32	1.11	1.46	1.43	1.76
Requirement (greater than)	1.05	1.05	1.05	1.05	1.05
Debt Service Coverage Ratio w/o 100K Designated Funds	1.08	0.91	1.27	1.25	1.53
1/100th of total principal and interest changes ratio by .01	4,173.02	5,023.02	5,293.02	5,625.48	4,357.98

Phoenix Fund Report: August 31, 2025

	Goal Phoenix Fund	Forecasted Phoenix Fund	Received Phoenix Fund	Current Parent Participation	New Family Participation	Board Participation ¹ (gifts to RCHS or Fnd)	Large Gifts \$1000+ ²	Recurring Gifts	Alumni	Alumni Parents
August 31, 2025	\$325,000	\$47,316	\$10,949	9%	3%	64%	17	55	3	18
This time last year	\$325,000	\$52,614	\$11,844	8%	1%	17%	23	63	2	19
2024-2025 YE	\$325,000	\$261,078	\$258,540	38% (45% including FF)	29% (39% including FF)	100%	91	60	15	65
2023-2024 YE	\$325,000	\$306,541	\$301,742	48%	57%	100%	103	67	20	74
2022-2023 YE	\$325,000	\$276,807	\$274,952	51%	58%	100%	107	59	26	52
2021-2022 YE	\$325,000	\$333,185	\$332,254	44%	40%	100%	99	55	20	40
2020-2021 YE	\$325,000	\$345,128	\$344,766	47%	50%	100%	108	57	24	54
2019-20 YE	\$325,000	\$327,422	\$320,220	49%	43%	100%	98	59	16	54
2018-19 YE	\$325,000	\$342,905	\$338,521	53%	55%	100%	115	56	20 + more in Fdn Fund (5)	63

Notes: Forecasted v. received difference due to fees, missed payments, unfulfilled pledges, and timing of disbursements of corporate payroll deductions and matches.

¹ RCHS Board only, Fnd Board not counted.

RCHS Foundation Campaign Report

September 23, 2025

	Forecasted/Pledged	Received
Current Fiscal Year (7/1/2025 to <u>present</u>)	\$273,500	\$264,400
Campaign Total (7/1/2021 to <u>present</u>)	\$1,158,600	\$1,148,400
	Amount left to raise	Amount left to be received
	\$341,400	\$351,600
Campaign Progress: 77% Fulfilled		
Campaign Goal = \$1,500,000		

**Principal's Report for Raleigh Charter High School
Board of Directors' Meeting on September 29, 2025**

CORRECTED Comparisons of Potential Enrollment to Previous Years

Grade	2015 -16	2016 -17	2017 -18	2018 -19	2019 -20	2020 -21	2021 -22	2022 -23	2023 -24	2024 -25	2025 -26
9	150	142	143	141	148	147	145	148	147	149	149
10	141	146	142	142	137	144	143	140	143	143	145
11	138	139	146	142	141	138	141	138	132	136	138
12	134	136	135	138	136	140	131	138	138	126	135
Total	562	563	565	563	561	569	560	564	560	554	555**

** This number was reported last month at 567. However, we did not understand how the new Infinite Campus system retains students, and this number should have been 558 at the time of our August Board report. Since the beginning of the year, three students have transferred out. The 555 number reflects our current enrollment.

General

- Early this month, we purchased an additional 50 one-piece student desks from surplus at a very good price. These desks are replacing some of the desks that were purchased surplus in 1999.
- On Wednesday, September 3, parents were able to attend Back-to-School Night. They came to campus and rotated through all the classes on their student's schedule, meeting teachers and learning about their student's classes.
- We launched the annual Phoenix Fund campaign during Advisory on Back-to-School Night. A mailing will be going home shortly encouraging folks to give to the Phoenix Fund and ensuring that everyone is aware of the continuing needs of the Foundation Fund.
- The first grading period ended on Thursday, September 18. Report cards and progress reports went home with students today.
- Our fall Flex Days occurred on September 19 and 26. We appreciate the many folks who helped - staff and volunteers. Thank you to everyone for their hard work. Information about the fall programs is available here: [2025-2026 Introducing RCHS Flex Days](#).
- Tenth and eleventh graders will take the PSAT online on October 7 and 8 at the Royal Banquet Center again this year. (There is no longer a paper option.) The sophomores will test on the first day, and the juniors on the second. Ninth and twelfth graders will attend their regular classes. Both days will be early dismissal days for all students.
- Our Partnerships + Community program for ninth-grade parents will be held on Thursday, October 9 at 6:30.
- Fall Break will be on Monday, October 13 and Tuesday, October 14.
- Fall Community Work Day will be on Friday, October 24.
- The end of the Second Grading Period will be on Friday, October 31.

AP Testing Results

	'12	'13	'14	'15	'16	'17	'18	'19	'20	'21	'22	'23	'24	'25
RCHS % with 3+	95	97	96	97	94	94	93	93	90	86	94	92	91	95
NC % with 3+	64	63	61	56	56	56	58	56	62	51	62	59	65	#
Global % with 3+	62	61	61	61	60	60	61	59	64	58	#	#	#	#
RCHS # Exams	735	841	753	792	840	905	923	880	769	822	848	935	953	951
RCHS # Examinees	317	332	314	328	337	345	337	323	312	307	309	345	355	349

#This information has not been released.

School Culture and Belonging

- We held our annual Club Fair and Pizza Sale on Friday, August 29. Class dismissed at 1:05, and students had the chance to visit booths and eat pizza together.
- College counselors supported students as they attended a local HBCU fair this past weekend.
- We are celebrating Hispanic Heritage Month (September 15-October 14) with a variety of activities including decorating the entryway, playing a loteria game in Advisory, and hosting a lunchtime potluck celebration (provided by their families) for Hispanic students on Friday, October 10. College Counseling also highlighted Hispanic Serving Institutions in their announcements.
- Our affinity groups for populations historically underrepresented at Raleigh Charter compared to the Wake County average continue to meet regularly.
- The Student Government Association is sponsoring the annual Homecoming Dance on Saturday, October 25 at Marbles.

Student Enrollment Diversity

	White		Asian		Hispanic		Black		Multi		Other		Total
	#	%	#	%	#	%	#	%	#	%	#	%	#
2010	408	74	79	14	8	1	33	6	19	4	6	1	553
2011	392	70	90	16	19	3	31	6	21	4	4	1	557
2012	375	69	101	19	15	3	28	5	20	4	1	0	540
2013	363	67	116	21	18	3	27	5	22	4	1	0	547
2014	370	66	120	21	22	4	27	5	20	4	0	0	559
2015	356	63	127	23	22	4	30	5	26	5	0	0	561
2016	353	63	129	23	26	5	26	5	28	5	0	0	562
2017	359	63	130	23	22	4	26	5	27	5	1	0	565
2018	345	61	142	25	25	4.5	25	4.5	26	5	1	0	564
2019	339	60	141	25	28	5	25	4.5	26	5	2	0	562
2020	320	56	155	27	33	6	31	5	26	5	4	1	569
2021	278	49.6	165	29.5	44	7.9	40	7.1	30	5.4	3	0.5	560
2022	264	46.9	170	30.2	51	9.1	42	7.5	31	5.5	3	0.5	563
2023	238	42.7	204	36.6	45	8.1	38	6.8	30	5.4	3	0.5	558
2024	214	38.8	224	40.1	36	6.5	42	7.6	34	6.2	2	0.4	552
2025	206	37.1	237	42.7	39	7.0	40	7.2	31	5.6	2	0.4	555
	#	%	#	%	#	%	#	%	#	%	#	%	#
	White		Asian		Hispanic		Black		Multi		Other		Total

Wake County Census Bureau Estimates for July 1, 2021

Race and Hispanic Origin		
White alone, percent		67.1%
Black or African American alone, percent (a)		21.0%
American Indian and Alaska Native alone, percent (a)		0.8%
Asian alone, percent (a)		8.3%
Native Hawaiian and Other Pacific Islander alone, percent (a)		0.1%
Two or More Races, percent		2.8%
Hispanic or Latino, percent (b)		10.5%
White alone, not Hispanic or Latino, percent		58.8%

Source: <https://www.census.gov/quickfacts/fact/table/wakecountynorthcarolina/PST045218>

Student Enrollment in Infinite Campus by Ethnicity

Year	Class	Asian	White	Hisp	Black	Multi/Other	Total		Sub Total
Current 9th Grade									
2025-26	2029	64	54	11	11	7	147		29/147 → 19.7%
Current 10th Grade									
2024-25	2028	64	49	9	14	13	149		36/149 → 24.2%
2025-26	2028	63	45	9	13	12	142		34/142 → 23.9%
Current 11th Grade									
2023-24	2027	62	61	8	6	10	147		24/147 → 16.3%
2024-25	2027	64	60	7	6	5	142		18/142 → 12.7%
2025-26	2027	56	58	7	5	5	131		17/131 → 13.0%
Current 12th Grade									
2022-23	2026	52	57	16	13	10	148		39/148 → 26.4%
2023-24	2026	55	54	13	11	9	142		33/142 → 23.2%
2024-25	2026	54	49	13	10	9	135		32/135 → 23.7%
2025-26	2026	54	49	13	10	9	135		32/135 → 23.7%
Year	Class	Asian	White	Hisp	Black	Multi/Other	Total		Sub Total

TOTALS for Student Body									
Year	Class	Asian	White	Hisp	Black	Multi/Other	Total		Sub Total
2015-16	Total	126	354	22	31	26	559		79/559 → 14.1%
2016-17	Total	128	350	26	26	28	558		80/558 → 14.3%
2017-18	Total	130	356	22	26	26	560		74/560 → 13.2%
2018-19	Total	142	341	25	24	26	558		75/558 → 13.4%
2019-20	Total	140	337	28	24	29	558		81/558 → 14.5%
2020-21	Total	155 27.2%	320 56.2%	33 5.8%	31 5.4%	30 5.3%	569		94/569 → 16.5%
2021-22	Total	165 29.5%	278 49.6%	44 7.9%	40 7.1%	33 5.9%	560		117/560 → 20.9%
2022-23	Total	170 30.2%	264 46.9%	51 9.1%	42 7.5%	36 6.4%	563		129/563 → 22.9%
2023-24	Total	204 36.6%	238 42.7%	45 8.1%	38 6.8%	33 5.9%	558		116/558 → 20.8%
2024-25	Total	224	214	36 6.5%	42 7.6%	36 6.5%	552		114/552 → 20.7%
2025-26	Total	237	206	39	40	33	555		112/555 → 20.1%

Graduates									
Class 2016	2016	26	91	4	9	5	135		18/135 → 13.3%
Class 2017	2017	32	85	6	6	7	136		19/136 → 14.0%
Class 2018	2018	32	86	3	8	7	136		18/136 → 13.2%
Class 2019	2019	32	86	8	8	5	139		21/139 → 15.1%
Class 2020	2020	30	88	8	3	7	136		18/136 → 13.2%
Class 2021	2021	34	89	2	7	6	138		16/138 → 11.4%
Class 2022	2022	45	65	9	7	6	132		22/132 → 16.7%
Class 2023	2023	31	80	13	6	9	139		28/139 → 20.1%
Class 2024	2024	45	64	15	9	5	138		29/138 → 21.0%

Class 2025	2025	42	56	7	12	9	126		28/126 → 22.2%
Year	Class	Asian	White	Hisp	Black	Multi/Other	Total		Sub Total

Hiring Statistics by Ethnicity

Year	Total New	Black	Latino	Asian	White	Multi
2017-18	4	0	0	0	4	0
2018-19	2	0	0	0	2	0
2019-20	4	1	1	0	2	0
2020-21	6	1	1	0	4	0
2021-22	7	3	0	1	3	0
2022-23	9	0	1	2	6	0
2023-24	5	0	0	0	5	0
2024-25	7	1	1	0	4	1
2025-26	5	0	1	1	3	0

Current Faculty by Ethnicity

Ethnicity	US (2016)	RCHS (2025)
Asian	2%	9% (5)
Black	7%	9% (5)
Latinx	9%	10% (6)
Multi/Other	2%	4% (2)
White alone	80%	68% (39)
All	100%	100% (57)

US Source: https://nces.ed.gov/programs/digest/d17/tables/dt17_209.10.asp?current=yes

Compliance

- The Student Handbook and the Faculty Handbook had almost no changes this year. Copies of both handbooks are in the Board folder for last month.
 - Faculty Handbook: [Faculty Handbook 2025-2026](#)

- Student Handbook: [Student Handbook 2025-2026](#)
- ***Please be aware that because the Faculty Handbook contains safety information, it is not a public record in the same way that most other documents are in a public school and has been redacted.***
- Board members will need to verify their addresses, particularly name, city, state, and zip code. We will need to upload this information for NCDPI.

Athletics

- The Men's and Women's Cross Country, Women's Golf, Men's Soccer, Women's Tennis, and Women's Volleyball seasons are underway.

Upcoming Events

- PSAT/NMSQT - Tuesday, October 7 and Wednesday, October 8 at Royal Banquet Event Center (Early Dismissal @ 12:05)
- Partnerships + Community: Ninth Grade Parent Night - Thursday, October 9, 6:30 pm
- Fall Break - Monday, October 13 and Tuesday, October 14
- Community Work Day - Friday, October 24
- Homecoming Dance - Saturday, October 25, 7:00 pm
- End of Second Grading Period - Friday, October 31 (Early Dismissal @ 12:05)
- PreACT - Wednesday, November 5 (Early Dismissal @ 12:05)
- Cultural Fair - Wednesday, November 5, 1:00 pm
- Phoenix Parents Night with College Counseling - Wednesday, November 5, 5:30 pm