

**Minutes of the Raleigh Charter High School, Inc.
Board of Directors Meeting
27 August 2022**

The Raleigh Charter High School, Inc. Board of Directors Retreat began at 9:06 a.m. in hybrid meeting format. Meeting notice was made on the School Main Calendar posted on the publicly accessible School website (www.raleighcharterhs.org). Those in attendance and constituting a quorum were:

Present: Members: Lisa Huddleston, Paul McSorley(Chair), Patrick Murray, Rebecca Mann-White, Yasha Rao, Amy Koch (virtual), Jessica MacDonald, Alice Tate, Dwight Thompson, and D.J. Hill

Guests: Caio Setubal, David Ennis, Shayne Klein, Margaret Barnett, and Jameson Marks

Absent: Sandra Headen and Jamie Rudd

Except where noted below, the meeting followed the Agenda which was distributed at the meeting, a copy of which is attached to these Minutes.

Welcome and Ice Breaker: The Chair welcomed all the Raleigh Charter High School Board Members and asked all members and guests in attendance to introduce themselves. Chair asked all to participate in a “Raleigh Charter High School Quiz” as means to educate all on some “RCHS Facts”.

Raleigh Charter High School History: The Chair recognized S. Klein to lead a discussion on Raleigh Charter High School’s Mission Statement, Citizenship, Preamble, and Principles. Additionally, she reviewed some of the mechanics of Charter Schools in North Carolina and how it differs from district public schools.

Strategic Planning: Chair said that the last ratified Strategic Plan was approved in 2013. Two years ago, an effort was undertaken to refresh the Plan and as a result, a Strategic Plan Framework was created, however it was not finalized and made ready for Board approval. The Board’s, as well as the school’s, priority and focus was given to dealing with COVID-19 and ensuring the school community acted on the recommendations from the State and local health guidance. Chair asked that we complete the work that was started and approve an updated Raleigh Charter High School Strategic Plan during this board year.

Member D.J. Hill asked if we need to re-do the work, or just revisit and finalize. Chair responded that he would like us to do the latter.

Chair asked that all members review the Work-in-Process Strategic Plan Framework document and provide feedback to him before the next Board meeting. Additionally, if anyone would like to serve on the Strategic Planning Committee to let him know via email.

Raleigh Charter High School Board Member Basics: Chair reviewed the expectations for Board members:

- Attend all Board meetings. The current plan for this year is to conduct Hybrid board meetings,

meaning that those that are comfortable in doing so can attend in-person at the school and there will also be a zoom link for those that need to attend remotely. Member A. Tate suggested that those attending in person bring a computer and log into the Zoom link.

- Board documents can be found in the Board folders in the school's Google Drive; everyone on the Board has access to it. It is beneficial for members review the materials prior to Board meetings.
- It is expected that every member serve and participate in at least one Board committee. Committees are: Development, Finance, Governance (includes Nominating, Grievance, and By-Laws), and Diversity.
- We ask that every member participate in the Phoenix Fund and Foundation Fund so that a message can be sent to the community that the 100% of the Board is participating. The historical annual deadline is end of October.

L. Huddleston was recognized to articulate the roles of the Board, faculty, school staff and administration:

- The Board sets the policies for the school and the administration executes those approved policies.
- The administration team runs the day-to-day operations of the school.
- The Principal's priority is to maintain the culture of the school.
- The intention of the administration team and faculty is to ensure that short-term decisions are consistent with the long-term vision of the Board.
- Administration Team:
 - Principal: Lisa Huddleston
 - Academic Deans: Shayne Klein and Caio Setubal
 - Operations/Technology/Finance: David Ennis

Member D. Thompson asked for a read on the mood of the school now that it is fully back in-person. L. Huddleston answered that it is delightful, especially for the students, the feeling is so much better than a year ago; the faculty feels as if the weight of COVID-19 and the unknowns is lifted. S. Klein added that it is good as the students are happy to be back and there is less anxiety. A. Koch added that the mood is fantastic.

Closed Session: On proper motion by Chair and second by J. MacDonald, the Board unanimously voted to enter Closed Session to consider personnel matters and to allow C. Setubal to remain for technical support and for S. Klein, D. Ennis, and M. Barnett to remain as visitors.

On proper motion by Chair and second by R. Mann-White, the Board unanimously voted to leave Closed Session.

Break: The meeting adjourned for a break at 10:34 a.m. and resumed at 10:53 a.m.

Raleigh Charter High School Foundation Board Overview: J. Marks, Chair of the Raleigh Charter High School Foundation Board, was recognized to provide an overview on the role and function of the Foundation Board.

A copy of the Raleigh Charter High School Foundation Board Summary as reviewed at the meeting is attached to these minutes.

Foundation Fund: D. Ennis was recognized to describe to the Board the different funding sources that the school receives. He also reviewed the historical teacher salaries for Raleigh Charter High School faculty and the historical averages over time for teachers in North Carolina.

L. Huddleston then spoke about the historical fundraising activities the school has done since it's founding.

M. Barnett was then recognized to provide an overview of Foundation Fund, a copy is attached to these minutes.

Regular Raleigh Charter High School Board Meeting

The Raleigh Charter High School, Inc. Board of Directors meeting began at 12:17 p.m. and was conducted contemporaneously with a meeting of the Board of Directors of the Raleigh Charter High School Foundation, Inc. (the "Foundation Board"). Meeting notice was made on the School Main Calendar posted on the publicly accessible School website (www.raleighcharterhs.org). Those in attendance and constituting a quorum were:

Present: Members: Lisa Huddleston, Paul McSorley(Chair), Patrick Murray, Rebecca Mann-White, Jonathan Green (virtual), Peter Smith (virtual), Yasha Rao, Amy Koch (virtual), Jessica MacDonald, Alice Tate, Dwight Thompson, and D.J. Hill

Guests: Caio Setubal, David Ennis, Shayne Klein, and Margaret Barnett

Absent: Sandra Headen and Jamie Rudd

Except where noted below, the meeting followed the Agenda which was distributed at the meeting, a copy of which is attached to these Minutes.

Finance Committee: J. Green was recognized to provide a report from the Finance Committee:

- The Foundation Finance budget was approved this past June.
- It is expected that the transfer from the Foundation will transfer \$90K less to the school due to an increase in State funding.
- The Investment Committee have received requests for proposals for new professional advisors. Goal is to have a new advisor in place by September.
- The engagement letter from the current firm shows a small and expected increase in fees.
- The Raleigh Charter High School budget report as shown was approved in the June meeting of the Board. There are some small changes reflecting increased funding amounts from both the State and the County.
- There are some small expense increases in instructional support.
- We remain in a good debt service coverage ratio.

A copy of the Raleigh Charter High School Budget as reviewed at the meeting is attached to these minutes.

Development Committee: R. Mann-White was recognized to provide an update from the Development Committee. She reported on the following items:

- The Phoenix Fund received \$333K for last year, exceeding the \$325K goal. Current parent participation was at it's lowest over the past 5 years, and only 40% of new families participated, also the lowest amount over the same period.
- The committee is forecasting a similar goal for this school year.
- An in-person community event was held this past Thursday.

A copy of the Phoenix Fund Report as reviewed at the meeting is attached to these minutes.

Principal's Report: L. Huddleston was recognized to provide the Principal's Report. She distributed and led the Board in a discussion of the Principal's Report handout.

Member P. Murray asked if any change to the North Carolina Law requiring monthly Board approval of COVID-19 Face Covering Policies. L. Huddleston responded that the requirement ended in June.

Member D. Thompson asked if the decline in scholarship amounts awarded is a concerning trend? L. Huddleston responded that these past two years, students had to go fill out an online form to report their awards, and many haven't been doing that.

Chair asked that all members review the two draft handbooks so they can be brought forth for approval at the next meeting of the Board.

Member J. MacDonald asked if teachers [faculty] are encouraged to coach sports. L. Huddleston responded that they have the opportunity to do so, however they are not strongly encouraged.

Each member was provided a copy of the Board Member Conflict of Interest Policy to review, sign, and return to L. Huddleston. This is required by North Carolina Law.

A copy Principal's Report handout as distributed at the meeting is attached to these Minutes.

Adjournment of the Meeting of the Foundation Board: The meeting of the Foundation Board was adjourned at 12:44 p.m.

Minutes of the 20 June 2022 Meeting of the Board. The Board reviewed the draft minutes of the 20 June 2022 meeting of the Board. On proper motion by D.J. Hill and second by R. Mann-White, the Board unanimously approved the minutes of the 20 June 2022 meeting of the Board as written.

Diversity Committee: P. Smith was recognized to provide an update on behalf of the Diversity Committee. He reported that the first meeting of the Diversity Committee will be 29 August 2022.

Phoenix Parents: A. Tate was recognized to provide an update on behalf of the Phoenix Parents Organization. She reported the following items:

- A full slate of leadership is in place with the exception of the VP of Buildings-Indoor.
- The first meeting will be held on 15 September 2022 and will be in-person on campus. The plan is to alternate in-person and virtual meetings throughout the year.

Additional Business / Public Comment: The Chair opened the floor to entertain additional items of business not covered in the meeting agenda. No Public Comments were raised. The following items were raised by members:

R. Mann-White offered to fulfill the role that G. Satsky served by collecting funds from members of the Board to do some nice things (e.g. exam week breakfast) for Faculty and Staff.

R. Mann-White asked about the Grievance Committee. Members may serve on that committee as long as they are not current parents of students.

Board Meeting Schedule: Chair was recognized to discuss the upcoming Board Meeting schedule:

- Future meetings of the Board will be done in a Hybrid format.
- Upcoming Meetings: 26 September, 24 October, and 28 November 2022.

Closed Session: On proper motion by R. Mann-White and second by P. Murray, the Board unanimously voted to enter Closed Session to consider personnel and legal matters, and to allow C. Setubal to remain for technical support and for S. Klein, D. Ennis, and M. Barnett to remain as visitors.

On proper motion by R. Mann-White and second by Y. Rao, the Board unanimously voted to leave Closed Session.

On proper motion by R. Mann-White and second by A. Tate, the Board unanimously voted to approve the hiring of Loretta Goldenberg as Office Manager.

On proper motion by R. Mann-White and second by J. MacDonald, the Board unanimously voted to approve the hiring of Angela Cooper as Data Manager.

On proper motion by J. MacDonald and second by R. Mann-White, the Board unanimously voted to approve the hiring of James Farlow as a Math Teacher.

On proper motion by R. Mann-White and second by J. MacDonald the Board unanimously voted to approve the hiring of Rachel Volpe as Exceptional Needs Teacher.

On proper motion by R. Mann-White and second by J. MacDonald, the Board unanimously voted to approve the hiring of Steven Englebretson as Cross Country Coach.

On proper motion by R. Mann-White and second by J. MacDonald, the Board unanimously voted to approve the hiring of Jolyne Taylor as Women's Tennis Coach.

On proper motion by A. Tate and second by J MacDonald the Board unanimously voted to adjourn at 1:14 p.m.

Respectfully submitted by: Patrick Murray, Board Secretary

**RCHS Board of Directors
Board Retreat Agenda
Saturday August 27, 2022
9:00 am – 1:00 pm**

1. Breakfast and Ice Breaker (Paul, 20 minutes)
2. RCHS History (Lisa / Shayne, 30)
 1. Trivia
 2. What does it mean to be a Charter School?
3. Strategic Planning (Paul, 20)
 1. Review current framework
 2. ID goals for this year
 3. ID Board members to progress Plan this year
4. RCHS Board member basics (various, 45)
 1. Administration vs School Board
 2. Policies
 3. Email and Google drive access
 4. Expectations
 5. Committees
 6. [Foundation Board members join]
 7. School Board vs Foundation Board (Jameson)
5. 5 minute break
6. Foundation Fund session (Margaret, 60 minutes)
 1. Overview
 2. Breakout
7. Regular RCHS School Board Meeting (Paul / others, Noon)
 1. Finance (Work around Jon's schedule)
 2. Development
 3. Principal's report
 4. New Board members (and re-new folks)
 5. Minutes
 6. DEI
 7. Phoenix parents
 8. Visitors / open session
 9. Future meeting dates
 1. Sept 26
 2. Oct 24
 3. Nov 28 (audit deadline is Nov 30)
 10. Closed session?
 11. Adjourn

RCHS Foundation Summary - 2022 Retreat

- Established as Raleigh Charter High School Foundation, Inc. in 1998.
- NC Corporation registered as a 501 (c) Non-Profit for charitable and educational purposes.
 - File Federal 990 & audit annually now combined with school audit.
- Sole purpose of the corporation is supporting and managing assets for Raleigh Charter High School and other innovative educational programs associated with or supporting the school or its programs.
- School building at 1307 Glenwood Ave. is an asset owned by the Foundation and leased to RCHS (Foundation is financial guarantor of the RCHS Bond).
 - Money transferred annually from/to RCHS for building rent, annual debt ratio designated funds, etc. (to be detailed during Finance review)
- Separate entity (Budget, Bylaws) from RCHS School Board consisting of no fewer than 5 board members, with a majority concurrently serving on the RCHS School Board.
 - Foundation members do not have terms (vs. 3-year School Board terms) or years of service limitations. Corporate officers serve 1-year terms.
 - Current members include:

<u>Foundation Board Membership '22-23:</u>	<u>Corporate Officers '22-23:</u>
Jameson Marks, Chair	Lisa Huddleston, President
Paul McSorley (Ex officio), Vice-Chair	Jameson Marks, Vice-Pres.
Patrick Murray, Secretary	Patrick Murray, Secretary
Jonathan Green, Treasurer	Jonathan Green, Treasurer
Lisa Huddleston (Ex officio), Vice-Treasurer	* 1-year terms
Graham Satsky	
Paul Elam	
DJ Hill	
Rebecca Mann White	
- Foundation Board committees: facilities, finance, investment (est. 2017).
- Foundation Board must meet at least 4 times each school year. Meetings focus on annual budget, audit, nominations, and year-end business. Meetings often held partially in joint session with School Board for overlapping content (i.e. finance, principal's report, etc.).

RCHS Foundation Campaign

Investing in Our Teachers, Securing Our Future

The Foundation Fund

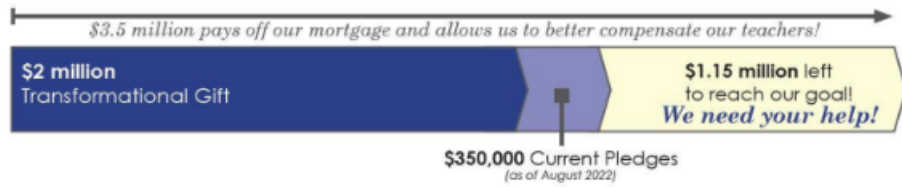
The Foundation Fund was established in 2016-2017 to support the *aspirational* goals of the school:

- To steadily and sustainably increase teacher salaries
- To take care of the building for the long term

With The Foundation *Campaign*...

We can take our goals from
aspirational to *attainable*.

Investing in Teachers, Securing our Future



- \$3.5M is needed to pay off the mortgage in 2025
- \$2M gift + \$1.5M in community contributions = \$3.5M
- With \$350,000 in pledges, we have raised **23%** of the fundraising goal so far... and we are truly **67%** of the way toward the pay-off amount!



RCHS Approach to Fundraising

To cultivate a strong spirit of giving within our school community, while maintaining an environment that is welcome to all.

- **Mission-focused** – *what do we need to ensure our students have a supportive learning environment*
- **Straightforward and cost-effective**
- **Community-centered** – *every family, every year*
- **Inclusive** - *value every gift and every donor*

Progress & Planning

2021-2022

- Shared campaign info with alumni volunteers and at alumni events
- Received new \$20,000 grant
- Incredible \$250,000 anonymous pledge
- Cover story campaign announcement in annual newsletter
- Number of one-time gifts doubled

2022-2023

- **Sept:** Phoenix Fund/Foundation Campaign video launch and mailer to families
- Foundation specific messaging to alumni and alumni parents in the fall
- **Nov:** Alumni Networking event
- **Dec:** Annual newsletter with emphasis on alumni giving
- **Early 2023:** Foundation video (alumni)
- **Fall 2023:** 25th Anniversary event?

Breakout sessions

1. What ideas do you have for developing or supporting this year's plans?
 - a. Messaging/outreach to current and alumni parents
 - b. Alumni Networking event
 - c. Foundation focus in Annual Newsletter, emphasis on alumni giving/involvement
 - d. Foundation video (with alumni community as main audience)
2. What other ideas do you have that may work for RCHS?
3. What can the board do to support/assist/contribute? What can YOU do?

<i>RCHS Budget - 2022-23</i>	<i>Approved 2021-22</i>	<i>Approved 2022-23</i>	<i>Proposed 2022-23</i>
ADM	556	560	562
Funding per ADM - State Funding	6,336	6,141	6,426
Funding per ADM - County Funding	3,097.19	3,095.55	3,095.55
ADM - EC	22	22	20
Funding per EC ADM - State Funding	5,673	5,673	5,803
State Funds	3,389,607	3,440,451	3,613,318
State EC Funds	124,816	124,816	116,065
State COVID Relief Funds	4,337	4,337	4,337
NCVPS Reduction	(6,095)	(6,095)	(6,095)
State Funds - School Connectivity	867	-	-
State Funds - Gaming	3,734	-	-
State Funds - F&F	6,759	-	-
State Bonuses	123,744	-	-
Total State Funds	3,647,769	3,563,510	3,727,625
Wake County	1,675,000	1,675,000	1,675,000
Johnston County	9,950	9,950	9,950
Durham County	30,760	28,520	28,520
Chatham County	20,203	21,203	21,203
Chapel Hill/Carrboro	4,329	4,329	4,329
Franklin County	938	938	938
Washington County	117	117	117
Mecklenburg	163	163	163
Granville County	2,258	2,572	2,572
Total County Funds	1,743,718	1,742,792	1,742,792
Federal Funds - PRC 060	86,855	86,855	86,855
Federal Funds - PRC 203 Bonus	37,695	-	-
Federal Funds - COVID Relief Funds	-	107,173	107,173
Total Federal Funds	124,550	194,028	194,028
Sport Donations	25,500	35,000	35,000
Educational Programs	13,500	40,000	40,000
Phoenix Fund	325,000	295,000	295,000
Development and Donations	364,000	370,000	370,000
7th Period Class	13,750	13,750	13,200
Gate Receipts	10,271	9,000	9,000
Interest Income	550	550	550
Testing	13,149	13,500	13,500
Parking	21,200	23,400	23,400
Miscellaneous	2,935	-	-
Total Other Funds	61,855	60,200	59,650
Total Revenue	5,941,892	5,930,530	6,094,095
Rent	726,000	726,000	726,000
Utilities	90,000	110,000	120,000
Maintenance & Repair	170,000	125,000	130,000
Miscellaneous	-	-	-
Total Facilities	986,000	961,000	976,000
Salaries	3,575,327	3,790,319	3,790,319
Substitutes	60,000	45,000	60,000

<i>RCHS Budget - 2022-23</i>	<i>Approved 2021-22</i>	<i>Approved 2022-23</i>	<i>Proposed 2022-23</i>
State and Fed Bonuses	161,439	-	-
Employee Bonuses	281,200	-	-
Personal Leave	60,000	65,000	60,000
Health Insurance	323,026	323,026	323,026
Retirement (6.0% of salaries)	232,396	246,371	246,371
Payroll Taxes (7.70%)	284,540	300,325	301,095
Flexible Spending Account	7,700	7,700	7,700
Disability Insurance	13,000	13,000	13,000
Workers Comp Insurance	16,000	17,500	17,500
Miscellaneous	-	-	-
Total Personnel	5,014,628	4,808,240	4,819,010
Academic Departments	55,000	90,000	100,000
Educational Programs	41,000	50,000	60,000
Testing	12,500	15,000	15,000
Miscellaneous	-	-	-
Total Instructional	108,500	155,000	175,000
Office and Administration	90,000	100,000	110,000
Technology	38,000	85,000	85,000
Sports (incl. coaching salaries)	70,000	90,000	95,000
Legal & Consulting	20,000	25,000	30,000
Development	10,000	10,000	10,000
Admissions	530	530	530
College Counseling	914	2,500	2,500
Graduation	8,000	7,200	10,000
Student Services	13,000	25,000	25,000
Board of Directors	500	500	500
Miscellaneous	-	-	-
Total Support	250,944	345,730	368,530
Total Expenses	6,360,072	6,269,970	6,338,540
Operating Reserve	(418,181)	(339,441)	(244,445)
Transfer from / to Foundation	419,000	340,000	250,000
Fiscal Year Reserve after Transfer	819	559	5,555

Foundation Budget - 2021-22	Approved 2021-22	Approved 2022-23	Proposed 2022-23
Donations - Annual	3,000	10,000	10,000
Donations - Foundation Fund (Received)	131,000	125,000	125,000
Interest Income	500	500	500
Rental Income - RCHS	726,000	726,000	726,000
Miscellaneous Income	-	-	-
Total Revenue	860,500	861,500	861,500
Audit	6,500	7,000	7,000
Interest Expense	80,000	150,000	150,000
Bond Fee	1,000	1,000	1,000
Amortization Expense	228,001	228,001	228,001
Depreciation Expense	7,695	7,695	7,695
Transfer to RCHS	419,000	340,000	250,000
Miscellaneous Revenue	-	-	-
Total Expenses	742,196	733,696	643,696
Reserve	118,304	127,804	217,804

Debt Service Coverage Ratio	2020-21	2021-22	2022-23
Clubs & Activities reserve	(5,000)	(1,000)	(5,000)
Raleigh Charter HS reserve	6,437	819	5,555
Foundation reserve	391,804	118,304	217,804
Plus: Board designated funds	100,000	100,000	100,000
Plus: capitalized items	75,000	15,000	5,000
Total reserve	568,241	233,123	323,359
Plus: depreciation	241,331	241,331	241,331
Plus: amortization	7,695	7,695	7,695
Plus: interest expense	80,000	80,000	150,000
Reserve + depreciation + amortization + interest	897,267	562,149	722,385
Total principal and interest expense	417,302	417,302	487,302
Debt Service Coverage Ratio	2.15	1.35	1.48
Requirement (greater than)	1.05	1.05	1.05
Debt Service Coverage Ratio without 100K Designated Funds	1.91	1.11	1.28
1/100th of total principal and interest changes ratio by .01	4,173.02	4,173.02	4,873.02

Phoenix Fund Report: June 30, 2022

	Goal Phoenix Fund	Forecasted Phoenix Fund	Received Phoenix Fund	Current Parent Participation	New Family Participation	Board Participation ¹ (gifts to RCHS or Fnd)	Large Gifts \$1000+	Recurring Gifts	Alumni	Alumni Parents
2021-2022 YE	\$325,000	\$333,185	\$332,254	44%	40%	100%	99²	55	20	40
2020-2021 YE	\$325,000	\$345,128	\$344,766	47%	50%	100%	108	57	24	54
2019-20 YE	\$325,000	\$327,422	\$320,220	49%	43%	100%	98	59	16	54
2018-19 YE	\$325,000	\$342,905	\$338,521	53%	55%	100%	115	56	20 + more in Fdn Fund (5)	63
2017-18 YE	\$325,000	\$347,505	\$332,380	54%	46%	100%	123	57	45	72

Notes: Forecasted v. received difference due to fees, missed payments, unfulfilled pledges, and timing of disbursements of corporate payroll deductions and matches.

¹ RCHS Board only, Fnd Board not counted.

² Includes matching gifts over \$1,000 and recurring gifts that are forecasted to total \$1,000 or higher. Also includes grants.

**Principal's Report for Raleigh Charter High School
Board of Directors' Meeting on August 27, 2022**

Admissions and Registration

- We anticipate funding by the state for at least 562 students. We are waiting to hear how Average Daily Membership will specifically be determined this year by NCDPI.
- We expect to have a better idea of how this will play out after the 20th day of school.

Comparisons of Potential Enrollment to Previous Years

Grade	9/2012	9/2013	9/2014	9/2015	8/2016	8/2017	8/2018	8/2019	8/2020	8/2021	8/2022
9	138	145	147	150	142	143	141	148	147	145	148
10	135	136	143	141	146	142	142	137	144	143	140
11	139	132	133	138	139	146	142	141	138	141	138
12	127	134	136	134	136	135	138	136	140	131	138
Total	539	547	559	562	563	565	563	561	569	560	*564

*Final funding level will not be determined until after the 20th day.

Average Daily Membership for Funding by County (Changes Month to Month)

County	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2020-21 County Funding/Student	2021-22	2021-22 County Funding/Student	2022-23 Students
Wake	546	546	553	542	542	540	\$3,062	542	\$3,136	545
Johnston	10	7	7	7	7	7	\$1,666	5	\$1,831	2
Durham	2	2	3	5	6	6	\$3,899	7	\$3,849	12
Orange	0	1	0	1	0	0	\$0	0	\$0	0
Chatham	2	2	1	2	3	6	\$3,775	6	\$3,848	4
Franklin	1	1	1	1	0	0	\$0	0	0	0
Chapel Hill/Carrboro	0	2	1	2	3	1	\$5,736	1	\$4,329	1
Granville	0	0	0	1	1	1	\$1,929	1	\$1,807	0
Person	0	0	0	1	0	0	\$0	0	\$0	0
Washington	0	0	0	0	1	1	\$994	0	\$0	0
Mecklenburg	0	0	0	0	0	1	\$3,090	0	\$0	0

Class/Section Size Information

Students/ Section	Sections 2015-16	Sections 2016-17	Sections 2017-18	Sections 2018-19	Sections 2019-20	Sections 2020-21	Sections 2021-22	Sections 2021-22
≤20	99	102	108	115	111	104	111	117
21	21	32	22	22	34	36	37	26
22	39	28	42	40	33	38	29	32
≥23	21	18	8	5	3	4	8	7
Total	180	180	180	182	181	182	185	182

Staffing Structure

- Full-Time - 49
- Part-Time (60-83%) - 8
- Part-Time (≤ 50%) - 1
- Coaches - 12 (3 of these positions are filled by full-time employees)
- Total - 67

New Personnel for 2022-23

- Angela Cooper - Data Manager
- James Farlow - Math (5 sections) - 2 Math 1, 3 H Math 3
- Hannah Fatool - Community Resource Liaison and Testing Coordinator
- Loretta Goldenberg - Office Manager
- Eric Grunden - Science (5 sections) - 3 H Chem, 2 AP Envi Sci
- Allison Northrup - Technology Specialist
- Tom Ricci - Science (5 sections) - 2 Enr Chem, 3 AP Envi Sci
- Rachel Volpe - Exceptional Children's Teacher

General

- The school year is off to a strong and solid start. Students and staff alike seem happy to be back and have rapidly settled into the academic environment.
- We appreciate the significant time and energy that Shayne Klein invests in conducting induction for our new staff members to introduce them to our culture and to connect them with our community. Shayne includes all teachers and staff who are in their first two years at Raleigh Charter in these meetings.
- At our August faculty meetings, we worked together to address Flex Days, barriers to student learning, faculty collaboration and growth, orientation, extended advisory, and safety. Departments and committees began meeting as well.
- Sarita McIver and Shannon Hess manage and organize our Peer Mentoring program, in which our juniors and seniors work with our new students, both ninth graders and transfers, at Orientation and in Advisory to help them adjust to high school and learn about our school culture.
- During four Extended Advisory times at the beginning of the year, students and teachers worked to get to know one another, review the student handbook, complete safety drills, and participate in a team-building project. For this year's project, students competed to build towers out of balloons and tape.
- The Development Committee and Phoenix Parents partnered to offer a Parent Community Kick Off event on the third Thursday of the school year. They welcomed parents back to campus, introduced several volunteer opportunities, and shared lovely refreshments.

- We held our traditional Club Fair and Pizza Sale this year on the third Friday of the school year. Classes dismissed at 1:00, and students visited booths and ate pizza together. To prepare for this event, club leaders and advisors met together on the second Friday of the year to plan and prepare for club activities. The current list of student clubs is available here: [2022-2023 Club List 220826.pdf](#)
- Thanks to our parents and families for their invaluable help as we began the school year.
 - They thoughtfully provided multiple meals as faculty gathered at the beginning of the year.
 - Parents also staffed the course pack sale, managed the carpool database and parking lottery for our students, volunteered for indoor and outdoor work days, and organized pizza and drinks for our Third Friday celebration yesterday.

AP Testing Results

	'08	'09	'10	'11	'12	'13	'14	'15	'16	'17	'18	'19	'20	'21	'22
RCHS % with 3+	95	95	94	96	95	97	96	97	94	94	93	93	90	86	94
NC % with 3+	62	62	63	64	64	63	61	56	56	56	58	56	62	51	#
Global % with 3+	60	61	60	60	62	61	61	61	60	60	61	59	64	56	#
RCHS # Exams	646	684	710	716	735	841	753	792	840	905	923	880	769	822	850
RCHS # Examinees	289	287	289	299	317	332	314	328	337	345	337	323	312	307	310

#This information has not been released to us by the state yet.

Managing COVID-19

- Guidelines from the CDC and NCDHHS have dramatically shifted for this school year. NCDHHS is recommending schools adhere primarily to CDC guidelines which are available at this link: <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/k-12-childcare-guidance.html>
- The CDC recommends using their COVID-19 Community Levels to determine appropriate steps for schools to take to respond to COVID-19 risks for students and staff. Using these guidelines, we have developed procedures to deal with the current situation in our community. These protocols and procedures are available here: [2022-2023 RCHS COVID-19 Protocols and Strategies.pdf](#)
- We are continuing to collect COVID-19 immunization information from faculty and from students on a voluntary basis.
- NCDHHS is still providing funds to hire a school nurse for the 2022-2023 school year to manage both typical health needs and COVID-19 issues. Catlyn Wibbenmeyer has agreed to return as our nurse for this year.
- NCDHHS is also again providing support to schools by funding on-site COVID-19 testing for our students and staff through an outside vendor. We are currently enrolling students and staff in this testing program. In addition to tests being available at school, we will be able to send rapid test kits home with families to use in the event of exposures.

- Based on current recommendations from the CDC, masks remain optional in the building as long as Wake County is designated at a medium or yellow risk. If the county moves to a red risk, we plan to follow the CDC recommendation of requiring masks inside the building.

College Counseling Report

- Class of 2022: The 130 students in the class of 2022 applied to 157 colleges in 37 states and 3 countries (Ireland, Canada, and the US) They were accepted at 104 different colleges and universities and matriculated at 37 different colleges in 19 states. Scholarship awards for this class totaled over \$3.5 million. There were two military academy appointments and several large scholarships including a Morehead-Cain, Park, and a Stamps.
- Class of 2021: The 138 students in the Class of 2021 applied to 180 colleges in 36 states and 3 countries and were accepted to 128 different colleges and universities and matriculated at 41 different colleges in 29 states and 3 countries. Scholarship awards totaled over \$6 million.
- Class of 2020: The 136 students in the Class of 2020 applied to 144 colleges in 33 states and were accepted at 84 different colleges and universities. They matriculated at 32 different colleges in 12 states and 2 countries. Scholarship awards totaled over \$6 million.
- Class of 2019: The 140 students in the Class of 2019 were accepted at 145 different colleges and universities and matriculated at 49 different colleges in 19 states and 3 countries. Scholarship awards totaled over \$12 million. There were two military academy appointments and a Park Scholar.
- Class of 2018: The 136 students in the Class of 2018 were accepted at 124 different colleges and universities and matriculated at 45 different colleges in 20 states. Scholarship awards totaled over \$7 million.

Handbooks for 2022-23

- The Student Handbook and the Faculty Handbook had few changes this year.
- ***Please be aware that because the Faculty Handbook contains safety information, it is not a public record in the same way that most other documents are in a public school and has been redacted.***
- Copies of both handbooks are in the Board folder.
 - [Faculty Handbook 2022-2023 for Board.pdf](#)
 - [Student Handbook 2022-2023 for Board.pdf](#)

Athletics

- The Men's and Women's Cross Country, Women's Golf, Men's Soccer, Women's Tennis, and Women's Volleyball seasons have begun.
- We have two new coaches - Steven Englebretson for Cross Country and Jolyne Taylor for Tennis.

Upcoming Events

- Ex Days - Thursday, September 1 and Friday, September 2
- Labor Day Holiday - Monday, September 5
- Back-to-School Night - Thursday, September 8, 6:30 pm
- Phoenix Parents Meeting - Wednesday, September 15, 8:30 am
- Flex Days - Friday, September 16 and Friday, September 23
- End of First Grading Period - Thursday, September 22
- Teacher Planning Day - Monday, September 26