

**Minutes of the Raleigh Charter High School
Board of Directors Meeting
25 August 2025**

The Raleigh Charter High School Board of Directors meeting began at 5:30 p.m. and was conducted in virtual meeting format and was conducted contemporaneously with the Raleigh Charter High School Foundation, Inc. Board of Directors (the “Foundation Board”). Meeting notice was made on the School Main Calendar posted on the publicly accessible School website (www.raleighcharter.org).

Those in attendance and constituting a quorum were:

Members: Jameson Marks (Chair), Rob Fenoglio, Neill Robson, Alex Karsten, Jonathan Green, Catherine Finch, Sandra Headen, Jessica McDonald, Dwight Thompson, Hannah Page, Amy Marschall, and Alex Flynn

Absent: Lisa Huddleston

Guests: David Ennis, Shayne Klein, Caio Setubal

Except where noted below, the meeting followed the Agenda, which was distributed at the meeting, a copy of which is attached to these Minutes.

Welcome: Foundation Board Chair welcomed all the Raleigh Charter High School Board Members as they joined the Foundation Board meeting in progress. Chair J. Marks of the School Board welcomed the members and guests joining the meeting.

Finance: J. Green was recognized to present an update from the Finance Committee. He displayed the 2025-2026 RCHS Budget as approved and noted that there are no changes yet to expected expenses for the school year. More information regarding funding from the State and County is expected in September and will be updated at the next board meeting. A. Keyworth asked a question regarding utility costs and expressed an opinion that costs would likely increase more than 3% in October of 2025.

Fundraising for the Foundation has been excellent over the last two years. The Foundation is now in the position to retire the educational facilities bond and has a plan in place to do so in the coming months. D. Ennis has evaluated logistics and paperwork and will proceed with necessary steps to retire the bond after state funds are received this fall.

J. Green also discussed the Foundation Budget for 2025-2026 and noted that the expected fundraising contributions will be lower this year, and the interest expense due to the school loan will also be less, once the note is paid off.

The Finance Committee presented the following: The Foundation Finance Committee recommends that the RCHS Foundation Board of Directors authorize RCHS staff to fully retire the educational facilities bond using Foundation funds, contingent upon the School receiving funding from the State of North Carolina and Wake County that meets budgetary expectations.

The Foundation Board members voted unanimously to accept the recommendation of the Foundation Finance Committee.

The RCHS School Board Chair called for a motion and vote on the same plan to retire the facilities bond. On proper motion by J. Marks and second by J. Green, the RCHS School Board of Directors unanimously voted to authorize RCHS staff to fully retire the educational facilities bond using Foundation funds, contingent upon the School receiving funding from the State of North Carolina and Wake County that meets budgetary expectations.

A copy of the 2025-2026 Budget as presented is attached to these minutes.

Development: J. McDonald was recognized to present an update on fundraising efforts. She reported that both the Phoenix Fund and the Foundation Fund were very successful last year. The reports for both funds are attached to these minutes. We still need to raise \$365,000 to reach our \$1.5 MM goal for the Foundation Fund. A generous donor is offering to match significant gifts through the end of 2025. More information will be coming soon. The Chair asked all members of the Foundation Board and the School Board to consider giving to our fundraising efforts this year with a goal of 100% participation by the end of October 2025.

Phoenix Parents: A. Flynn provided an update on Phoenix Parents activities. She noted that Parents helped organize and provide volunteers for classroom preparation days, building and grounds clean up/improvements, and they helped with Orientation Day by staffing the course pack sales. Many upcoming events are on the calendar including the 3rd Friday Club Fair, Back to School Night, and a Phoenix Parents Social event, all of which are also noted in the Principal's Report.

Principal's Report: S. Klein, Academic Dean, was recognized to provide the Principal's Report. She distributed and led the Board in a discussion of the Principal's Report handout.

A copy of the Principal's Report handout as presented at the meeting is attached to these Minutes.

A. Keyworth asked about the enrollment numbers and S. Klein clarified that generally it is hard to enroll new students who are in 11th grade, even though spots might be available due to students transferring out to the NC School of Science and Math. The school currently has a higher number of students enrolled versus the 2024-2025 school year and the additional funding that should be allocated is expected in October or November.

S. Klein asked the Board to review the Student and Faculty Handbooks as they will need to be approved during the September board meeting.

Adjourn: Upon proper motion by P. McSorley and second by A. Karsten, the Foundation Board voted unanimously to adjourn at approx. 6:15 p.m.

Minutes of the 23 June 2025 Meeting of the Board: The Board reviewed the draft minutes of the 23 June 2025 meeting of the Board. Upon proper motion by R. Fenoglio and second by J. Marks, the Board unanimously approved the minutes of the 23 June 2025 meeting of the Board as written.

Reminders: J. Marks reminded the Board of a few items to note as we begin the new academic year. Each Board member should complete the Conflict of Interest form which can be found in the Board Google folder. Also, Board members are asked to consider making a financial contribution to the Phoenix Fund or Foundation Fund this year. Finally, Board members will be asked to serve on a committee in the coming weeks and months.

J. Marks expressed gratitude to the staff and administrators who have served the school in an exemplary way during the beginning of the school year and have offered great support to L. Huddleston during this difficult time in her personal life.

Dates for upcoming meetings: Meeting dates will be posted on the School Calendar and are expected to be once a month. Next meeting will be 29 September 2025.

Closed Session: On proper motion by N. Robson and second by D. Thompson the Board unanimously voted to enter Closed Session to consider personnel matters and to allow D. Ennis to remain for technical support and Academic Deans S. Klein and C. Setubal to attend.

On proper motion by A. Karsten and second by R. Fenoglio the Board unanimously voted to leave Closed Session.

On proper motion by S. Headen and second by R. Fenoglio the Board unanimously voted to approve the hiring of Angelique Alexander as a Math Teacher effective 1 August 2025.

On proper motion by A. Marschall and second by N. Robson the Board unanimously voted to approve the hiring of Stephen Meyers as Women's Tennis Coach effective 1 August 2025.

On proper motion by C. Finch and second by J. McDonald the Board unanimously voted to adjourn at 6:36 p.m.

Respectfully submitted by: Catherine Finch, Secretary.

Raleigh Charter High School Board of Directors' Meeting August 25, 2025, 5:30 pm Agenda

** Joint Session w/ Foundation **

1. Call to Order and Welcome

2. Finance Report

3. Development Report

4. Phoenix Parents

5. Principal's Report

** Joint Session Ends **

6. Approval of June 23, 2025, Meeting Minutes

7. Reminders

- a. Conflict of Interest Policy
- b. Phoenix/Foundation Fund Contributions
- c. Committee Participation: Finance, Development, Nominations

8. Additional Business? Public Comment?

9. Closed Session

10. 2025-2026 Meetings

- a. 9/29/25
- b. 10/27/25
- c. 11/17/25 12/8/25
- d. 1/26/26
- e. 2/23/26
- f. 3/23/26
- g. 4/20/26*
- h. 5/18/26
- i. 6/22/26

11. Adjourn

<i>RCHS Budget - 2025-26</i>	<i>Final 2024-25</i>	<i>Approved 2025-26</i>	<i>Proposed 2025-26</i>
ADM - State	560	560	565
ADM - Local	551	560	565
Funding per ADM - State Funding	6,644	6,557	6,498
Funding per ADM - County Funding	3,946	3,893	3,859
ADM - EC	20	18	20
Funding per EC ADM - State Funding	5,283	5,870	5,283
State Funds	3,676,268	3,676,268	3,676,268
State EC Funds	105,665	105,665	105,665
NCVPS Reduction	(4,616)	(4,616)	(4,616)
State Funds - F&F	-	-	-
State Funds - Gaming	-	-	-
State Bonuses	48,819	-	-
Total State Funds	3,826,136	3,777,317	3,777,317
Wake County	2,068,604	2,068,604	2,068,604
Johnston County	11,632	13,632	13,632
Durham County	48,600	52,513	52,513
Chatham County	16,283	16,283	16,283
Lee County	1,212	1,212	1,212
Chapel Hill/Carrboro	26,820	26,820	26,820
Harnett	1,221	1,276	1,276
Total County Funds	2,174,372	2,180,340	2,180,340
Federal Funds - PRC 060	87,535	65,000	75,000
Total Federal Funds	87,535	65,000	75,000
Sport Donations	20,880	30,000	30,000
Educational Programs	23,987	40,000	40,000
Phoenix Fund	265,000	250,000	250,000
Development and Donations	309,867	320,000	320,000
7th Period Class	12,000	13,200	13,200
Gate Receipts	8,009	9,000	9,000
Interest Income	23,000	15,000	10,000
Testing	16,925	15,000	15,000
Parking	22,180	23,000	23,000
Miscellaneous	13,000	-	-
Total Other Funds	95,114	75,200	70,200
Total Revenue	6,493,025	6,417,857	6,422,857

<i>RCHS Budget - 2025-26</i>	<i>Final 2024-25</i>	<i>Approved 2025-26</i>	<i>Proposed 2025-26</i>
Rent	798,600	798,600	798,600
Utilities	103,000	103,000	103,000
Maintenance & Repair	155,000	160,000	160,000
Miscellaneous	-	-	-
Total Facilities	1,056,600	1,061,600	1,061,600
Salaries	3,905,785	4,159,661	4,159,661
Substitutes	75,000	70,000	70,000
State and Fed Bonuses	48,819	-	-
Employee Bonuses	516,400	-	-
Personal Leave	58,000	55,000	55,000
Health Insurance	400,697	406,137	406,137
Retirement (6.0% of salaries)	219,310	249,580	249,580
Payroll Taxes (7.70%)	348,472	341,092	341,092
Flexible Spending Account	9,750	10,000	10,000
Disability Insurance	14,750	15,000	15,000
Workers Comp Insurance	19,259	20,000	20,000
Miscellaneous	-	-	-
Total Personnel	5,616,242	5,326,469	5,326,469
Academic Departments	72,500	90,000	90,000
Educational Programs	43,000	50,000	50,000
Testing	16,000	15,000	15,000
Miscellaneous	-	-	-
Total Instructional	131,500	155,000	155,000
Office and Administration	125,000	135,000	135,000
Technology	65,000	85,000	85,000
Sports (incl. coaching salaries)	89,000	90,000	90,000
Legal & Consulting	22,000	26,000	26,000
Development	15,000	11,000	11,000
Admissions	600	1,000	1,000
College Counseling	1,500	2,500	2,500
Graduation	15,000	15,000	15,000
Student Services	34,000	30,000	30,000
Board of Directors	117	500	500
Miscellaneous	-	-	-
Total Support	367,217	396,000	396,000
Total Expenses	7,171,559	6,939,069	6,939,069
Operating Reserve	(678,534)	(521,212)	(516,212)
Transfer from / to Foundation	700,000	550,000	550,000
School Fiscal Year Reserve	21,466	28,788	33,788

<i>Foundation Budget - 2025-26</i>	<i>Final 2024-25</i>	<i>Approved 2025-26</i>	<i>Proposed 2025-26</i>
Donations - Annual	3,369	1,000	1,000
Donations - Foundation Fund (Received)	460,000	500,000	400,000
Interest Income	70,000	10,000	12,500
Interest Rate Cap	51,500	30,000	15,000
Rental Income - RCHS	798,600	798,600	798,600
Miscellaneous Income	-	-	-
Total Revenue	1,383,469	1,339,600	1,227,100
Audit	7,500	8,000	8,000
Interest Expense	162,750	80,000	36,000
Bond Fee	1,500	1,500	1,500
Amortization Expense	250,601	250,601	250,601
Depreciation Expense	7,695	7,695	7,695
Transfer to RCHS	700,000	550,000	550,000
Miscellaneous Revenue	-	-	-
Total Expenses	1,130,046	897,796	853,796
Foundation Fiscal Year Reserve	253,423	441,804	373,304

<i>Debt Service Coverage Ratio</i>	<i>2021-22</i>	<i>2022-23</i>	<i>2023-24</i>	<i>2024-25</i>	<i>2025-26</i>
Clubs & Activities reserve	(1,000)	6,500	5,000	2,000	2,500
Raleigh Charter HS reserve	819	1,612	(442,848)	21,466	33,788
Foundation reserve	118,304	20,638	609,061	253,423	373,304
Plus: Board designated funds	100,000	100,000	100,000	100,000	100,000
Plus: capitalized items	15,000	30,000	55,000	8,000	10,000
Total reserve	233,123	158,750	326,213	384,889	519,592
Plus: depreciation	228,001	228,001	246,344	250,601	250,601
Plus: amortization	7,695	7,695	7,695	7,695	7,695
Plus: interest expense	80,000	165,000	192,000	162,750	36,000
Reserve + depreciation + amortization + interest	548,819	559,446	772,252	805,935	813,888
Total principal and interest expense	417,302	502,302	529,302	562,548	435,798
Debt Service Coverage Ratio	1.32	1.11	1.46	1.43	1.87
Requirement (greater than)	1.05	1.05	1.05	1.05	1.05
Debt Service Coverage Ratio w/o 100K Designated Funds	1.08	0.91	1.27	1.25	1.64
1/100th of total principal and interest changes ratio by .01	4,173.02	5,023.02	5,293.02	5,625.48	4,357.98

RCHS Foundation Campaign Report

End-of-Year 24-25

August 21, 2025

	Forecasted/Pledged	Received
Current Fiscal Year (7/1/2024 to 6/30/2025)	\$490,957	\$489,708
Campaign Total (7/1/2021 to <u>present</u>)	\$1,146,889	\$1,135,509
	Amount left to raise	Amount left to be received
	\$353,110	\$364,490
Campaign Progress: 76% Fulfilled		
Campaign Goal = \$1,500,000		

	Large Gifts \$1000+	Recurring Gifts	Current Parents	Alumni Parents	Alumni
2024-25	40	18	76	69	111*

**includes 52 gifts from the Class of 2025*

**Principal's Report for Raleigh Charter High School
Board of Directors' Meeting on August 25, 2025**

Comparisons of Potential Enrollment to Previous Years

Grade	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
9	150	142	143	141	148	147	145	148	147	149	149
10	141	146	142	142	137	144	143	140	143	143	145
11	138	139	146	142	141	138	141	138	132	136	138
12	134	136	135	138	136	140	131	138	138	126	135
Total	562	563	565	563	561	569	560	564	560	554	567

Staffing Structure

- Full-Time - 49
- Part-Time - 5 (60-90%)
- Part-Time - 2 ($\leq$ 50%)
- Coaches - 10 (2 additional coaching positions are filled by full-time employees)
- Total - 66

New Personnel for 2025-26

- ***Angelique Alexander - Math Teacher***
- ***Ashley Anderson - Director of Special Programs***
- ***Mitra Norowzi - English Teacher***
- ***Bailey Rose - Music Teacher***
- ***Jennifer Yeh - Community Liaison and Testing Coordinator***

Class/Section Size Information

Students/Section	Sections 2017-18	Sections 2018-19	Sections 2019-20	Sections 2020-21	Sections 2021-22	Sections 2022-23	Sections 2023-24	Sections 2024-25	Sections 2025-26
≤ 20	108	115	111	104	111	117	107	110	121
21	22	22	34	36	37	26	29	30	24
22	42	40	33	38	29	32	33	34	31
≥ 23	8	5	3	4	8	7	12	5	9
Total	180	182	181	182	185	182	180	179	185

General

- Shayne Klein continues to work with our new staff members to introduce them to our culture and to connect them with our community. In addition to the new hires, Shayne includes second-year staff in these meetings.

- During our August faculty meetings, we worked together to discuss deep learning and the challenge of AI, honor, orientation, extended advisory, working with children with disabilities, and safety. Departments and committees began meeting as well.
- Sarita McIver, Rebecca Flammia, Shayla Coleman, and Sera Arcaro manage and organize our Peer Mentoring program, in which our juniors and seniors work with our new students - both ninth graders and transfers - at Orientation and in Advisory to help them adjust to high school and learn about our school culture.
- During four Extended Advisory times at the beginning of the year, students and teachers worked to get to know one another, review the student handbook, complete safety drills, and play a variety of games together.
- On Friday, August 29, the third Friday of the school year, we will hold our annual Club Fair and Pizza Sale. Classes will dismiss at 1:05, and students will have the chance to visit booths and eat pizza together. To prepare for this event, club leaders and advisors met together on August 22, the second Friday of the year, to plan and prepare for club activities.
- Thank you once again to our parents and families for their invaluable assistance as we began the school year. Just some of what they have accomplished includes:
 - They thoughtfully provided multiple meals as faculty gathered at the beginning of the year.
 - Parents also staffed the course pack sale, managed the carpool database and parking lottery for our students, volunteered for indoor and outdoor work days, and are organizing pizza and drinks for our Third Friday celebration.
- RCHS was once again ranked in the *US News and World Report's* list of top public high schools. The school was placed #206 in nation, #49 amongst charter schools, #5 public high school in North Carolina, and #70 in STEM High Schools. <https://www.newsobserver.com/news/local/education/article311769989.html?giftCode=d42d514e998ee243c2fa8a01c513666adc9fd67fccdadb159ff0839d43a954c6>

College Counseling Report

- Class of 2025: The 125 students in the Class of 2025 submitted a total of 822 applications to 217 colleges located in 37 states, the District of Columbia, plus 2 countries. They were accepted into 181 different colleges spanning 33 states, the District of Columbia, plus 2 countries. Graduating seniors matriculated into 41 different colleges. Scholarships awarded totaled over \$3.6 million. One major scholarship awarded included the Cheatham-White Scholarship at North Carolina Central University, which was a first for Raleigh Charter.
- Class of 2024: The 136 students in the Class of 2024 submitted a total of 944 applications to 166 colleges located in 35 states, the District of Columbia, and three other countries. They were accepted into 136 different colleges. Graduating seniors matriculated into 44 different colleges. Scholarships awarded totaled almost \$8 million. Major scholarships awarded included the Park Scholarship at NC State University, the Levine Scholarship at the University of North Carolina at Charlotte, the Kenan Music Scholarship at the University of North Carolina at Chapel Hill, the Stamps Scholarship at Wake Forest University, the Dozoretz National Institute for Mathematics and Applied Sciences (DNIMAS) at Norfolk State University, and the Jack Kent Cooke Scholarship.
- Class of 2023: The 132 students in the class of 2023 applied to 202 colleges and will enroll in 42 different colleges. Scholarship awards for this class totaled over \$7.7 million,

and the graduates accepted over \$1.8 million. Major scholarships awarded included a Park scholar (NCSU), a Levine scholar (UNC Charlotte), and a UNC Chancellor's Science scholar.

- Class of 2022: The 130 students in the class of 2022 applied to 157 colleges in 37 states and 3 countries (Ireland, Canada, and the US) They were accepted at 104 different colleges and universities and matriculated at 37 different colleges in 19 states. Scholarship awards for this class totaled over \$3.5 million. There were two military academy appointments and several large scholarships including a Morehead-Cain, a Park, and a Stamps.
- Class of 2021: The 138 students in the Class of 2021 applied to 180 colleges in 36 states and 3 countries and were accepted to 128 different colleges and universities and matriculated at 41 different colleges in 29 states and 3 countries. Scholarship awards totaled over \$6 million.
- Class of 2020: The 136 students in the Class of 2020 applied to 144 colleges in 33 states and were accepted at 84 different colleges and universities. They matriculated at 32 different colleges in 12 states and 2 countries. Scholarship awards totaled over \$6 million.

Handbooks for 2025-26

- The Student Handbook and the Faculty Handbook had almost no changes this year.
- ***Please be aware that because the Faculty Handbook contains safety information, it is not a public record in the same way that most other documents are in a public school and has been redacted.***
- Copies of both handbooks are in the Board folder.
 - Faculty Handbook: [Faculty Handbook 2025-2026](#)
 - Student Handbook: [Student Handbook 2025-2026](#)

Athletics

- The Men's and Women's Cross Country, Women's Golf, Men's Soccer, Women's Tennis, and Women's Volleyball seasons have begun.
- We have two new coaches: Cole Meyers for Women's Tennis and Leigh Boggs for Volleyball.
- RCHS will compete in the 2A division of the North Carolina High School Athletic Association's new 1A-8A categories.

Upcoming Events

- Third Friday Club Fair - Friday, August 29
- Labor Day Holiday - Monday, September 1
- Back-to-School Night - Wednesday, September 3, 6:30 pm
- Ex Days - Thursday, September 4 and Friday, September 5
- End of First Grading Period - Thursday, September 18
- Flex Days - Friday, September 19 and Friday, September 26
- Teacher Planning Day - Monday, September 22
- Phoenix Parents Fall Social - Thursday, September 25 at Wilson's Eatery
- PSAT - Tuesday, October 7 and Wednesday, October 8 at Royal Banquet Event Center

- Partnerships and Community: Ninth Grade Parent Night - Thursday, October 9, 6:30 pm