

**Minutes of the Raleigh Charter High School, Inc.  
Board of Directors Meeting  
26 October 2024**

The Raleigh Charter High School, Inc. Board of Directors Meeting began at 10:55 am at Raleigh Charter High School in person, following the Retreat of the School Board and Foundation Board of Directors. Meeting notice was made on the School Main Calendar posted on the publicly accessible School website ([www.raleighcharterhs.org](http://www.raleighcharterhs.org)). Those in attendance and constituting a quorum were:

**Present:** Members: Lisa Huddleston, Paul McSorley (Chair), Dwight Thompson, Alex Karsten, Catherine Finch, Jessica McDonald, Rob Fenoglio, Sandra Headen, and Lisa Stephenson. Jonathan Green joined via Zoom to present for the Finance Committee.

Guests: David Ennis, Shayne Klein, Caio Setubal, Hannah Page, Margaret Barnett

**Absent:** Yasha Rao, Peter Smith

**Retreat notes:** As part of our morning together, the Raleigh Charter High School Board of Directors and the Raleigh Charter High School Foundation Board of Directors heard presentations from Lisa Huddleston and Margaret Barnett. L. Huddleston provided an overview of the development history of the school and the historic and current financial situation, particularly as it relates to teacher salaries and the goal of paying off the mortgage on the school building. M. Barnett hosted a fun trivia game for members, then held a brief workshop to generate ideas on reaching more people to join in supporting the Phoenix Fund and Foundation Fund. Both presentations were informative and engaging.

Except where noted below, the meeting followed the Agenda which was distributed at the meeting, a copy of which is attached to these Minutes.

**Welcome:** Raleigh Charter High School Board Chair welcomed all the Raleigh Charter High School Board Members.

**Minutes of the 30 September 2024 Meeting of the Board.** The Board reviewed the draft minutes of the 30 September 2024 meeting of the Board. On proper motion by S. Headen and second by A. Karsten, the Board unanimously approved the minutes of the 30 September 2024 meeting of the Board as written.

**Phoenix Parents:** L. Stephenson was recognized to provide an update on Phoenix Parents. She reported that Phoenix Parents collaborated with the College Counseling department to host a ninth and tenth grade parent event to discuss the role of parents in the college application process. Over 130 parents attended. In November, Phoenix Parents will be gifting Thanksgiving pies to teachers, and will work on refreshing the teacher workroom.

**Finance Committee:** J. Green was recognized to present the Finance Committee Report. J. Green

was presenting via Zoom. He reported an increase in funding from Wake County of about \$160,000 and no changes to federal funding at this time. The expenses are unchanged. We currently have an excellent debt service ratio. The financial audit is not yet complete but should be finished by the next board meeting. The Chair asked for a motion to approve the 2024-2025 School Budget as presented. On proper motion by R. Fenoglio and second by J. McDonald, the Board unanimously approved the updated 2024-2025 Budget.

**Faculty Representative Report:** H. Page was recognized to provide the Faculty Representative Report. She did not have any updates from the faculty at this time.

**Principal's Report:** L. Huddleston was recognized to provide the Principal's Report. She distributed and led the Board in a discussion of the Principal's Report handout.

- PSAT testing was successfully completed at Royal Banquet Hall. This was an online administration of the test for tenth and eleventh graders.
- Clubs have been collecting money and useful items to support Hurricane Helene relief efforts.
- Eleventh grade parent night was well attended with more than 75 parents.
- Fall Community Work Day projects were completed October 25 and 26.
- The PreACT test will be administered for tenth grade students on October 29.
- The fall school play, PUFFS, will be presented on multiple days in early November.
- Special events coming up include the Cultural Fair on November 1 and Artifact Day on November 22.
- Fall season athletics have finished, and winter sports are holding tryouts and getting ready for the winter season.
- L. Huddleston presented data regarding ACT scores and college readiness benchmarks. We discussed how to properly interpret this data and involve faculty in providing assistance to students who may be struggling. The school has added faculty to provide extra help, especially for ninth and tenth graders who may need help developing effective study skills. L. Huddleston addressed the fact that students are still experiencing the impact of the Covid-19 school closures/online instruction period and how that may impact overall test scores and performance.

**Additional Business / Public Comment:** The Chair opened the floor to entertain additional items of business not covered in the meeting agenda. P. McSorley reminded Board to complete the Conflict of Interest Form and the Roster, and also encouraged members to make a contribution to either the Phoenix Fund or Foundation Fund by the end of October. No public items were raised.

**Board Meeting Schedule:** Chair highlighted the upcoming Board Meeting schedule:

- 18 November 2024
- 9 December 2024 (if needed)
- 27 January 2025

**Closed Session:** Did not enter closed session.

**Adjourn:** On proper motion by A. Karsten and second by D. Thompson the Board unanimously voted to adjourn at 11:34am.

Respectfully submitted by: Catherine Finch, Board Secretary